

CITY OF MANCHESTER
BOARD OF MAYOR AND ALDERMEN
Meeting Minutes
April 4, 2023, @ 6:30 pm
City Hall Board Room

The Board of Mayor and Aldermen met in regular session at 6:30 p.m. in the Board Room at Manchester City Hall. The meeting was presided over by Vice Mayor Messick. Present for the meeting were Alderman French, Alderman Anderson, Alderman Bellamy, Alderman Hobbs, Vice Mayor Messick, Alderman Parsley, Attorney Johnson, Finance Director Myers, Executive Administrative Assistant Keele, Police Chief Sipe, Assistant Police Chief Floied, Fire Chief Chambers, Community Development & Zoning Director Brittany Fiske, Public Works Director George Gannon, MWSD Director Phillip Miller, Parks/Rec Director Fox, Asst. Parks/Rec. Director Johnson, I.S. Director Smotherman, Engineer Scot St. John, and other citizens. Absent was Mayor Howard. The meeting opened with a prayer by Pastor David Petty, and the pledge to the flag was spoken in unison. Vice Mayor Messick called the meeting to order.

ROLL CALL:

Director Myers called the roll.

APPROVAL OF MINUTES:

Alderman French made a motion to approve the March 7th, 2023, Minutes; seconded by Alderman Parsley. The minutes passed 6-0

CORRESPONDENCE: none

COMMENTS FROM CITIZENS: none

COMMENTS FROM MAYOR: Vice Mayor Messick stated Mayor Howard was under the weather

Safety Committee- Alderman Hobbs stated they would meet next Monday (4-10-23) and the MFD would discuss their training and MPD training discussion in May.

Finance Committee-Alderman Hobbs stated they would not meet in April.

Street Committee- Director Gannon announced the next meeting would be April 13, at the Street Dept.

Water /Sewer Commission- Director Miller announced the next meeting would be 4-6-23 at City Hall

Recreation Commission- Director Fox announced upcoming activities and recognized Colt Pittman.

Tourism Development Commission- Alderman Hobbs stated they would meet 4-10-23

Planning & Zoning Commission- Director Fiske stated their next meeting would be 4-17-23

Information Systems Committee- Alderman Parsley stated nothing to report.

Historic Zoning Commission- Alderman Bellamy stated no April Meeting

RESOLUTIONS & ORDINANCES

- Vice Mayor Messick stated he would be presiding over the meeting this evening and would be voting. Attorney Johnson discussed his legal opinion that Vice Mayor Messick would be able to vote under Article 4 Section B.

Resolutions:

- a. A resolution to authorize the expenditure of up to Twenty-Thousand Dollars (\$20,000) for an engineering study for growth to Exit 105 on I-24; sponsored by Alderman French. Vice Mayor Messick made a motion to approve and seconded by Alderman Hobbs. Vice Mayor Messick opened the floor to discussion and after none called for the roll. The resolution passed 6-0.
- b. A resolution to submit an application for funds to the U.S. Economic Development Administration in the amount of \$2,000,000. The total cost of the project is estimated to be \$2,500,000. The balance of \$500,000 in local matching contribution will be provided by the City of Manchester; sponsored by Vice Mayor Messick. Alderman French made a motion to approve and seconded by Alderman Parsley. Vice Mayor Messick opened the floor to discussion and after none called for the roll. The resolution passed 6-0.
- c. A resolution to approve a contract in the amount of Sixty Thousand Seven Hundred Forty-Seven and 75/100 dollars (\$60,747.75) with Fitness Flooring, Inc. for Recreation Center weight room floor replacement, Project #102-184.03; sponsored by Alderman Anderson. Alderman French made a motion to approve and seconded by Alderman Anderson. Vice Mayor Messick opened the floor to discussion and after none called for the roll. The resolution passed 6-0.

Ordinances:

- a. 2nd reading of an ordinance rezoning property owned by I.A. Howard ET UX Marilyn Howard on Hillsboro Blvd. and Buck St. containing Thirty-Nine and Sixty-Eight/Hundredths (39.68) Acres, from R-2M and C-3 to R-2; sponsored by Vice Mayor Messick. Alderman French made a motion to approve and seconded by Alderman Hobbs. Vice Mayor Messick opened the floor to a public hearing and after none called for the roll. The ordinance passed 2nd and final reading 5-1 with Alderman Anderson voting nay.
- b. 2nd reading of an ordinance to adopt a Bi-Weekly Pay Period for all City Employees; sponsored by Alderman Hobbs. Alderman French made a motion to approve and seconded by Alderman Parsley. Vice Mayor Messick opened the floor to discussion and after none called for the roll. The ordinance passed 2nd and final reading 5-1 with Alderman Anderson voting nay.
- c. 2nd reading of an ordinance to amend Manchester Municipal Code 18-203 relative to Tap Fees and Capacity Fees; sponsored by Vice Mayor Messick. Alderman Parsley made a motion to approve and seconded by Alderman Bellamy. Vice Mayor Messick opened the floor to discussion and after none called for the roll. The ordinance passed 2nd and final reading 6-0.

- d. 2nd reading of an ordinance to amend Manchester Municipal Code 18-201 relative to nonpayment of bills; sponsored by Vice Mayor Messick. Alderman French made a motion to approve and seconded by Alderman Hobbs. Vice Mayor Messick opened the floor to discussion and after none called for the roll. The ordinance passed 2nd and final reading 6-0.
- e. 2nd reading of an ordinance to add a provision to Title 14 Chapter 4 of Manchester Municipal Code to regulate Travel Trailers; sponsored by Vice Mayor Messick. Alderman Anderson made a motion to approve and seconded by Alderman Parsley. Vice Mayor Messick opened the floor to discussion and after none called for the roll. The ordinance passed 2nd and final reading 6-0.
- f. 1st reading of an ordinance to add a provision of Title 14 Chapter 4 of Manchester Municipal Code to regulate permitted travel trailers; sponsored by Vice Mayor Messick. Alderman Anderson made a motion to approve and seconded by Alderman Parsley. Vice Mayor Messick opened the floor to discussion and after none called for the roll. The ordinance passed 1st reading 6-0.

OLD BUSINESS: none

NEW BUSINESS

- Human Resource Job Description- Alderman Hobbs made a motion to postpone until the 6-6-23 BOMA meeting and seconded by Alderman Parsley. The motion passed 6-0.
- Outsourcing Payroll- Alderman French made a motion to approve package C with provider Paycom and seconded by Alderman Hobbs. Alderman Bellamy discussed the funding by a vacant position and Vice Mayor Messick called for the roll. The motion to approve outsourcing payroll and accepting Package C of Paycom passed 6-0.

COMMENTS FROM BOMA: Alderman French discussed the Covenant school shooting. Alderman Bellamy thanked employees. Alderman Hobbs thanked employees.

ADJOURNMENT:

- Being no further business to discuss, Vice Mayor Messick asked for a motion to adjourn and Alderman Hobbs made the motion. The motion was seconded by Alderman French. The motion to adjourn was passed 6-0. The meeting adjourned at 6:53 p.m.

SIGNATURES:

Mayor Marilyn Howard

Executive Administrative Assistant Keele